

**Student Load (Policy in the Undergraduate Catalog)**

The normal student academic load for undergraduates is 15 to 19 hours each regular semester. Enrollment beyond 19 hours must be approved by the student's advisor, chair, and dean. The maximum number of hours a student may enroll in a regular semester is 24.

Overload tuition will be charged for each credit hour over 19.

**Student Information**

Name: \_\_\_\_\_ DSU ID: \_\_\_\_\_

Division/School: \_\_\_\_\_

Major: \_\_\_\_\_

College: Business & Aviation    Education, Arts, & Humanities    Nursing, Health, & Sciences

**Student's Request**

As a student at Delta State University, I \_\_\_\_\_, am requesting permission to take \_\_\_\_\_ credit hours during the \_\_\_\_\_ term of \_\_\_\_\_ (year).

I understand that an overload fee will be applied to my account for each credit hour exceeding nineteen (19). I will use university support services and seek guidance from my course faculty members, as needed, to achieve academic success.

**Signatures**

Advisor: \_\_\_\_\_ Date: \_\_\_\_\_ Approved:    Yes    No

Chair: \_\_\_\_\_ Date: \_\_\_\_\_ Approved:    Yes    No

Dean: \_\_\_\_\_ Date: \_\_\_\_\_ Approved:    Yes    No

The Dean's Office will forward all course overload requests to the Registrar's Office for processing. If the request is denied, the Dean's Office will notify the student, advisor, and chair.