

# ACADEMIC COUNCIL

## Minutes

March 28, 2024

**Present:** Leslie Griffin, Tomeka Harbin, Merideth Van Namen, Vicki Bingham, Fawn Ussery, Joi Phillips, Kristen Land, David Hebert, Valarie Morgan, Christopher Jurgenson, Ellen Green

**Absent:** Josie Welsh, Edwin Craft, James Gerald

**Guests:** Chetin Ozu for ART; Lisa Cooley for Business

**Call to order:** A regular meeting of the Academic Council was held in the Janice Wyatt Conference Room on March 28, 2024. The meeting convened at 8:30 am with Provost Leslie Griffin presiding.

Agenda item	Comments/Discussion	Action taken	Responsible p
Approval of Agenda:	Motion to approve was made by Dr. Chris Jurgenson and seconded by Dr. Vicki Bingham. All in favor.	Approved	
Approval of Minutes:	Motion to approve minutes from February 29, 2024, and March 7, 2024, with edits was made by Dr. Chris Jurgenson and seconded by Dr. Tomeka Harbin. All in favor. Edits: <ol style="list-style-type: none"><li>1. Dr. Vicki Bingham asked to clarify the minutes about previously approved item PER 488.</li><li>2. Dr. Meredith Van Namen asked to clarify the comment on “other” being removed on the withdrawal form.</li></ol>	Approved	
<b>Informational Items:</b>			
Provost’s Updates:	Dr. Leslie Griffin provided the following updates: <ul style="list-style-type: none"><li>- Program reviews are coming in today (3/28/24). Dr. Griffin asked that everything related to programs (curriculum maps, website information, etc..) be up to date to expedite the review process.</li><li>- Timeline: Program review updates should come mid to late April.</li></ul>		<b>Leslie Griffin</b>
Faculty Senate Updates:	Dr. Chris Jurgenson provided the following updates: <ul style="list-style-type: none"><li>• The metrics for program review were discussed in Faculty Senate. There was some concern that the qualitative metrics do not have a weight, and there are questions about how it will be considered.</li></ul>		<b>Chris Jurgenson</b>

	<ul style="list-style-type: none"> <li>• Ashley Tanksley came to Faculty Senate to speak about admissions processes, Taking Care of Business Days, and summer advising. <ul style="list-style-type: none"> <li>○ Dr. Griffin added a comment stating a new position had been created in the registrar’s office to address advising needs. This could potentially become a full-time position.</li> </ul> </li> <li>• <b>Review of Four Policies:</b> <ul style="list-style-type: none"> <li>○ <b>Emeritus Rights and Responsibilities-</b> Faculty Senate is working to clarify the policy and to answer questions about office space, etc. Faculty seem to believe those who currently work should be given priority in office space. Emeritus faculty do not have key access to buildings and can only enter during business hours. This can lead to offices becoming glorified storage units. A new policy would state emeritus faculty can be involved in research and grant work on a voluntary basis. (First reading passed)</li> <li>○ <b>Faculty Senate Officer Pay-</b> It was explained that the secretary position in Faculty Senate is difficult to fill, yet essential for archival purposes. A stipend has been suggested and would be provided for both secretary and president. An increase in the Faculty Senate President stipend was also suggested. (First reading passed with one nay vote on the basis of university finances)</li> <li>○ <b>Resolution on Stacking-</b> Faculty would like to be involved in the discussion on whether courses are stacked and the conditions under which they are. (Details will be added at the next Faculty Senate meeting)</li> <li>○ <b>Course Evaluations-</b> The Senate had the first reading of a new course evaluation draft. It had basic information about the students/course and open-ended questions (i.e. What did you like? What did you not like? How could it be improved?). Faculty value the open-ended comments. (Open discussion is continuing and resolution has been tabled for now) <ul style="list-style-type: none"> <li>- Faculty Senate is considering adding an ombuds-person, potentially as an elected position.</li> </ul> </li> </ul> </li> </ul>		
Institutional Effectiveness and Planning:	Dr. Valarie Morgan provided an update on the following: <ul style="list-style-type: none"> <li>- The SACSCOC on-site team will meet on April 1, 2024, and update Dr. Morgan on any meetings they would like to plan. She will be meeting with the chairman on Wednesday, April 3.</li> </ul>		<b>Valarie Morgan</b>

	<ul style="list-style-type: none"> <li>- Training for students in the areas of QEP and Distance Education took place this week. The roster will be sent to AC members, so everyone will be informed of which students have meetings scheduled.</li> <li>- Dr. Leslie Griffin commented that the process of hiring an instructional designer was underway.</li> </ul>		
<b>Old Business:</b>	None.		
<b>Action Items:</b>			
<b>New Business:</b> Curriculum and Course Fees	<p><b><u>COEHS Curriculum Items:</u></b></p> <ol style="list-style-type: none"> <li>1. <b>Curriculum Action Request- Suspension of Exercise Science Concentration-</b> Motion to approve the suspension of the Exercise Science Concentration within the Sport and Human Performance Master of Science Program to allow adequate time to develop alternative course delivery formatting to enhance the retention of current students and attract future students to the concentration was made by Dr. Meredith Van Naman and seconded by Dr. Chris Jerguson. <i>11- approved, 0-nay, 0- abstentions. Motion carried.</i></li> </ol> <p><b><u>COAS Curriculum Items:</u></b></p> <ol style="list-style-type: none"> <li>2. <b>Curriculum Action Request- Revised major Biochemistry BS-</b> Motion to approve the request to change CHE 442 from required to an elective was made by Dr. Chris Jerguson and seconded by Dr. Vicki Bingham. <i>11- approved, 0-nay, 0- abstentions. Motion carried.</i> <ol style="list-style-type: none"> <li>a. Dr. Griffen asked that UCC be notified of the need to revise the CAR form to prevent the narrative being cut off.</li> </ol> </li> <li>3. <b>Course Action Request- Revision to FIN 302-</b> Motion to revise course description for FIN 302 to include for-profit and non-profit business theory was made by Dr. Tomeka Harbin and seconded by Dr. Vicki Bingham. <i>11- approved, 0-nay, 0- abstentions. Motion carried.</i></li> <li>4. <b>Course Action Request- Major revision to replace ACC 311 with a FIN 302-</b> Motion to approve the request to replace ACC 311 with FIN 302 for the BBA in Finance major was made by Dr. Tomeka Harbin and seconded by Dr. Vicki Bingham. <i>11- approved, 0-nay, 0- abstentions. Motion carried.</i></li> </ol>		<b>Meredith Van Namen, Tomeka Harbin, &amp; Ellen Green</b>

5. **Course Action Request/Curriculum Action Request- Bundle- Deletion of MKT 320- Merchandise, Planning, and Control and the addition of MKT 438- Digital Marketing course resulting in a revised major for BBA Marketing-** Motion to bundle the Course Action requests for the deletion of MKT 320 and the addition of MKT 438 resulting in a Curriculum Action request to revise the BBA Marketing major was made by Tomeka Harbin and seconded by Meredith Van Namen. All in favor. Motion to approve the Course Action requests to delete MKT 320 and add MKT 438 and the Curriculum Action request to revise the BBA Marketing major to reflect the course deletion and addition in an effort to keep course offerings in line with industry trends and provide students with the most relevant and current coursework was made by Dr. Tomeka Harbin and seconded by Dr. Meredith Van Namen. *11- approved, 0-nay, 0- abstentions. Motion carried.*
6. **Curriculum Action Request- Major revision- BBA- Marketing w/concentration in Digital Marketing-** Motion to approve the Curriculum Action request for the revision of the BBA- Marketing to keep course offerings in line with industry trends and provide students with the most relevant and current coursework was made by Dr. Tomeka Harbin and seconded by Dr. Meredith Van Namen. *11- approved, 0-nay, 0- abstentions. Motion carried.*
7. **Curriculum Action Request- Major revision-BBA of Accounting-** Motion to approve Curriculum Action request to remove approved elective and replace with CIS 375 for BBA of Accountancy major was made by Dr. Tomeka Harbin and seconded by Dr. Meredith Van Naman. *11- approved, 0-nay, 0- abstentions. Motion carried.*
8. **Course Action Request- Prerequisite change for the CIS 375 course.** Motion to approve the Course Action request to make CIS 375 a required course was made by Dr. Tomeka Harbin and seconded by Dr. Vicki Bingham. *Motion did not carry. Returned for corrections to curriculum alignment.*
9. **Curriculum Action Request- Catalog correction for BBA in Computer Information Systems-** Motion to approve the Curriculum Action request to make catalog correction to change total CIS major hours from 38 to 35 to reflect the correct number of hours in the Academic Catalog was made by Dr. Tomeka Harbin and seconded by Dr. Merideth Van Namen. *Motion did not carry. Returned to explore total credit hours.*

	<p>10. <b>Curriculum Action Request- Bundle-Reorganization of BFA concentrations and the Art Core Upper Foundation sections-</b> Motion to bundle the Curriculum Action requests to make changes to the BFA concentrations and the ART core upper foundation sections to provide student flexibility was made by Chet Oguz and seconded by Dr. Tomeka Harbin. All in favor. Motion to approve Curriculum Action requests with editorial edits made by Chet Oguz and seconded by Dr. Tomeka Harbin. <i><b>Motion did not carry. Motion to table made by Dr. Chris Jerguson and seconded by Kristen Land. Motion carried.</b></i></p> <p>11. A new course fee from Math and Science was tabled until course fees are addressed.</p> <p>12. Course Fees:</p> <ul style="list-style-type: none"> <li>- Course fees will go to Cabinet April 15. All course fees that need to be reviewed should be in by this time.</li> <li>- Dr. Meredith Van Naman said the Course Fee Request form could not be accessed online currently.</li> <li>- A separate course fee was needed for each course.</li> <li>- Dr. Leslie Griffin cautioned that there should be specificity in each Course Fee request to expedite review by cabinet. She also noted that careful attention would be given to fees to ensure they are fair to students.</li> <li>- Dr. Ellen Green noted that fund 10 has been static but prices have increased. This needs to be considered.</li> </ul>		
<p><b>Announcements:</b></p>	<p>Dr. Leslie Griffin announced she is working with Dr. David Hebert to hire an instructional designer. There is someone they can contract to review the courses between now and the hire of a full-time instructional designer, if necessary. The Distance Education Committee is not set up to review courses; these need to be reviewed by an instructional designer.</p> <p>Fawn Ussery gave update on the Gunn award:</p> <ul style="list-style-type: none"> <li>- Only 4 candidates were nominated. The committee voted on whether to choose from this limited candidate pool or not to award the honor this year.</li> </ul>		

	<p>- Dr. Leslie Griffin said nominations would be reopened through Wednesday, April 4, 2024, at 8 am.</p> <p>Fawn Ussery- The Academic Research Showcase will be held on April 11<sup>th</sup> on the 2<sup>nd</sup> floor of the Student Union. There is a need for three judges to work from 12-1 pm</p> <p>SACSCOC On-Site Visit- April 15-18, 2024</p> <p>The Mississippi Department of Health has a colon cancer awareness event today on the Quad – 11-2 pm</p> <p>School of Nursing Scholarship/Awards Recognition Day- April 11, 2024 from 2-4 pm</p> <p>College of Education and Human Sciences Honors Day- April 9, 2024 at 3 pm</p> <p>College of Arts and Sciences Scholarship Ceremony- April 11, 2024 from 3-5 pm in Jobe Auditorium</p>	
<b>Adjourned:</b>	10:36 am	
<b>Next Meeting:</b>	Thursday, April 11, 2024, and Thursday, April 25, 2024	