

## **How to Enroll in a Payment Plan**

Go to the Delta State University Homepage  
On the left side of the webpage click on

[www.deltastate.edu](http://www.deltastate.edu)  
my DSU link

Then click on



Once there you will then click on

**Enter Secure Area**

You will need to put in your user id (900#) and password.

Your User ID is your **Banner Id Number** (If you use your social security number, you will have to sign in to student records again.)

Your password is your **BIRTH DATE** in the format mmddyy

Once you have access click on:

### **Student Services & Financial Aid**

Then click on *Student Records*.

And Click on *View Account and Make Payments*

Then click on the *View Account and Make Payments* button;

You will then be directed to another page.

You may enroll in a payment plan by clicking on the Payment Plan tab and selecting the 5 payment or 4 payment plan.

You will be required to make a 20% down payment for the 5 payment plan and a 25% down payment for the 4 payment plan.

***SPECIAL NOTE: WE ACCEPT MASTERCARD, AMERICAN EXPRESS, VISA AND DISCOVER. THERE WILL BE A 2.75% CONVENIENCE FEE CHARGED FOR PAYMENTS VIA CREDIT CARD.***